

BlueAir Heating and Air Conditioning Employment Application

You are not required to furnish any information, which is prohibited by federal, state, or local law.
Qualified applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, or the presence on a non-job related medical condition or handicap.

Application Date _____ Referred by _____

I. PERSONAL INFORMATION

Last Name	First	Middle		Social Security No.
Home Address	City	State	Zip Code	Telephone Number

Are you a U.S. Citizen? _____

Have you ever been convicted of a felony? _____ If so, explain _____

Do you have a good driving record? _____ If not, explain _____

Membership in professional or job-related organizations. (You may exclude racial, religious and nationality groups)

In case of emergency notify :

Name _____ Relationship _____ Phone _____

Address _____ City _____ State _____ Zip Code _____

II. EMPLOYMENT DESIRED

Position applied for _____ Salary Desired \$ _____

Do you seek full or part-time employment? _____ Date you can start _____

Are you currently employed? _____ If so, may we contact your present employer? _____

Do you have special skills, experience or qualifications related to the position applied for? _____

III. MILITARY EXPERIENCE

If in service, indicate: Branch _____ Date (mo/yr) entered _____ Date (mo/yr)exited _____

Nature of Duties _____

Highest rank or grade _____ Terminal Rank or Grade _____

IV. WORK EXPERIENCE (Please start with your present position. Only last 10 years required.)

A. Company _____ Address _____

City _____ State _____ Zip Code _____ Phone () _____

Kind of Business _____ Employed From _____ to _____
(Show months as well as years)

Base _____
Title _____ Initial Compensation _____ Final Total Compensation _____ Bonus _____ Other _____

Nature of Work _____

Supervisory _____ Name & Title of
Responsibility _____ Immediate Superior _____

What did you like most about your job? _____

Reasons for leaving or desiring to change _____

What did you least enjoy _____

B. Company _____ Address _____

City _____ State _____ Zip Code _____ Phone () _____

Kind of Business _____ Employed From _____ to _____
(Show months as well as years)

Base _____
Title _____ Initial Compensation _____ Final Total Compensation _____ Bonus _____ Other _____

Nature of Work _____

Supervisory _____ Name & Title of
Responsibility _____ Immediate Superior _____

What did you like most about your job? _____

Reasons for leaving or desiring to change _____

What did you least enjoy _____

Other Positions Held:

Other Positions Held:		Date (mo/yr)	Compensation	
a. Company	a. Your Title	a. Began	a. Initial	a. Type of Work
b. City	b. Name of Superior	b. Left	b. Final	b. Reason for Leaving
C. a. _____	a. _____	a. ____/____	a. _____	a. _____
b. _____	b. _____	b. ____/____	b. _____	b. _____
D. a. _____	a. _____	a. ____/____	a. _____	a. _____
b. _____	b. _____	b. ____/____	b. _____	b. _____
E. a. _____	a. _____	a. ____/____	a. _____	a. _____
b. _____	b. _____	b. ____/____	b. _____	b. _____
F. a. _____	a. _____	a. ____/____	a. _____	a. _____
b. _____	b. _____	b. ____/____	b. _____	b. _____

V. EDUCATIONAL HISTORY

Languages Spoken _____

School Level	Name & Location of School	Years Attended	Date Graduated	Studied/Major
High School				
College				
Trade School				

VI. PROFESSIONAL REFERENCES (Please list 3 previous employers or instructors).

Name and Title	Telephone	Company
_____	_____	_____
_____	_____	_____
_____	_____	_____

AUTHORIZATION

I authorize investigation of all statements contained in this applications, and I release BlueAir, et al, its owner, employees and agents, from any liability, claim or damage arising from that investigation. I authorize my previous employers and schools that I have attended and all credit sources to disclose to BlueAir such information about me a s BlueAir may request.

Applicant's Signature _____ Date _____

AT WILL EMPLOYMENT

If I am hired, I agree to conform to all rules and regulations of the company. I acknowledge that if hired, I will be an at will employee. I will be subject to dismissal or discipline without notice or cause, at the discretion of the employer. I understand that no representative of the company, other than the owner, has authority to change the terms of an at will employment and that any such change can occur only in a written employment contract.

Applicant's Signature _____ Date _____

ACCURACY

I verify that the statements I have made in this application are true and complete. I understand that if I am hired, any false or incomplete statements in this application will be grounds for immediate discharge.

Applicant's Signature _____ Date _____

* The civil rights act of 1964 prohibits discrimination in employment because of race, color, religion, sex, or national origin. Some states prohibit discrimination because of age. The age discrimination in employment act of 1967 prohibits discrimination on the basis of age with respect to individuals who are at least 40 but less that 65 years of age. If this state prohibits the request of any information on this form, this information will not be used to discriminate against possible employment.

DO NOT WRITE BELOW THIS LINE

Interviewed by _____ Interview Date _____

Remarks _____

Neatness _____ Character _____ Personality _____ Interview Date _____

Hired _____ Position _____ Reporting Date _____ Salary/Wages _____

Approved By _____ Employment Manager _____